

**Regular Meeting  
Pines School  
January 25, 2019**

The School Board President, Suzette Cooley-Sanborn called the meeting to order a 1:00 p.m. via conference call. Other board members present were Terri Antonetti, Julie Maynard and Cindy Riker. Sue Parent was attending via conference call. The Teacher's Aide, Kaitlyn Black, was in attendance. Public present were: Brandon Schlund, Russ Riker, Ken Hasbrouck, Chris Hasbrouck, Joan Schrocka, Linda Gehkle, Ted Spray, Kathy Brown, Betty Hutchinson, Linda Kimball, Jessi LaPorte, Clover Schlund, Lani White, Missy Phillips, Joyce Harmon, Tom Bach and Anne Kennedy.

Julie Maynard made a motion to approve the agenda. The motion was seconded by Terri Antonetti. Roll call vote. Ayes: Antonetti, Maynard, Riker, Parent and Cooley-Sanborn. Nays: None. Motion carried.

Terri Antonetti made a motion to approve the minutes from the regular meeting on December 11, 2018. The motion was seconded by Julie Maynard. Roll call vote. Ayes: Antonetti, Maynard, Riker, Parent and Cooley-Sanborn. Nays: None. Motion carried.

**Election of Officers:**

Julie Maynard made a motion to nominate Suzette Cooley-Sanborn as **President**. Motion seconded by Terri Antonetti. Roll call vote. Ayes: Antonetti, Maynard, Riker, and Parent. Abstain: Cooley-Sanborn. Nays: None. Motion carried.

Sue Parent made a motion to nominate Julie Maynard as **Vice-President**. Motion seconded by Terry Antonetti. Roll call vote: Ayes: Antonetti, Riker, Parent and Cooley-Sanborn. Abstain: Maynard. Nays: None. Motion carried.

Suzette Cooley-Sanborn made a motion to nominate Cindy Riker as Secretary/Treasurer. Motion seconded by Terri Antonetti. Roll call vote. Ayes: Antonetti, Maynard, Parent and Cooley-Sanborn. Abstain: Riker. Nays: None. Motion carried.

The newly elected President, Suzette Cooley-Sanborn, continued the meeting.

**Teacher:**

Cindy Riker read the teacher's report.

- Will present a full report at the February meeting.
- Calendars: Have been provided to Cindy Riker. In January will input more detailed calendar. Cindy Riker to copy the Board on the calendars from September 2018 through January 2019.
- 1<sup>st</sup> grade student enrolled on January 22, 2019.
- Potential field trip for January, weather permitting. Animal tracks. Asked for board approval, which was not necessary, since no expense would be incurred.
- Possible future (on-island) field trip ideas: First aid/safety...waiting on return call. Small engine lesson...working out plans.
- Off Island Field Trip: Previously approved to attend the Cheboygan Opera House, "all school performance", usually in March. Waiting for date to be published.

**Teacher's Aide:**

- The school website is up and running. Working on getting budget, minutes and other links added.
- Continuing to work on classes
- Working on 21 Steps for 4<sup>th</sup> grade and up.
- Worked on teacher cards and semester plan, submitted to Jeff Liedel.
- Technology standards are being changed. Following on that for future discussion.

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### Communication:

- None

### ELC Report:

- To be reviewed in Closed Session regarding Teacher Evaluation.

### Public Comment:

- Kathy Brown wanted to know what the policy was for public or board members visitations during the school hours. In her school, teachers were to be notified 24 hours in advance of a visit. Julie Maynard said she thought the policy was at least two visits per month by school board members. Cindy could not find the policy, but will check it out and get back to her.
- No other comments/questions.

### Committee Reports:

- None

### Old Business:

- Other: Julie Maynard asked several questions to Jessi LaPorte regarding previous school incidents. And would she put those concerns in a letter. Jessi did not send a letter and did not feel one was necessary as the situation(s) have been resolved with a meeting between her and the teacher.

### New Business:

- Organizational motions:
  - Cindy Riker made a motion to retain Citizens National Bank and First Community as depositories for the school funds. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.
  - Julie Maynard made a motion we maintain our current schedule for school board meetings, which is the second Tuesday of every month, at 4 p.m., at the school. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.
  - Cindy Riker made a motion to retain our current check signing policy, which is all board members are authorized to sign, with a minimum requirement of one signature. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.
  - Terri Antonetti made a motion to retain our contractual signature policy, which allows the President and Secretary to sign contracts and agreements. The motion was seconded by Sue Parent. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.
  - Terri Antonetti made a motion to retain our policy on approving purchase orders, which authorizes the secretary to do so. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.
- Students Request(s): It had been brought to a board members attention that the new student had given the teacher a list of rules he would like her to follow. Per parent, they had discussed and everything as ok.

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### New Business continued:

- Teacher's Aide/Technology Aide: Discussion on the need for an aide, since there are no Pre-K or K students. She has been working on lesson plan for Jeff Liedel and working on classes. Cindy Riker made a motion to change Kaitlyn Black's hours from 12:30 p.m. to 4:00 p.m., effective immediately, pending further input from Jeff Liedel. The motion was seconded by Julie Maynard. Roll call vote. Ayes: Antonetti, Maynard, Riker, Parent and Cooley-Sanborn. Nays: None. Motion carried.

### Financial Report:

- The financial reports were reviewed. Julie Maynard made a motion to approve the bills and to post approve a \$15,000.00 transfer from savings to checking by the EUPISD, with an additional transfer of \$5,000 to be made. The motion was seconded by Terri Antonetti. Roll call vote. Ayes: Antonetti, Maynard, Riker, Parent and Cooley-Sanborn. Nays: None. Motion carried.

Suzette Cooley-Sanborn made a motion to go into Closed Session at 1:36 p.m. for purpose of Client/Attorney confidentiality. The motion was seconded by Terri Antonetti. Roll call vote. Ayes: Antonetti, Maynard, Riker, Parent and Cooley-Sanborn. Nays: None. Motion carried.

At 3:26 p.m. Cindy Riker made a motion to resume the Open Meeting. Motion seconded by Terri Antonetti. Roll call vote. Ayes: Antonetti, Maynard, Riker, Parent and Cooley-Sanborn. Nays: None. Motion carried.

Public returning: Joan Schroka, Linda Gehkle, Jessi LaPorte, Ted Spray and Russ Riker.

Suzette Cooley-Sanborn made a motion to adopt the Reduction and Recall of Teachers Policy. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.

Suzette Cooley-Sanborn made a motion to adopt the Evaluation Policy. Motion seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Motion carried.

We will need to have a special meeting to review the ELC's observation of the teacher and other topics not covered today. The teacher has the right to ask for the special meeting to go into closed session. Cindy Riker will notify her of the meeting and ask whether she wants it to be open or closed. The meeting will be Monday, January 28<sup>th</sup> at 4 p.m. at the township hall.

Jessi LaPorte asked if we found out anything about the visitation policy. I told her I had not pursued. Will respond in future meeting.

There being no further business the meeting was adjourned at 3:39 p.m.

Respectfully submitted,

Cindy Riker, Secretary  
Bois Blanc Pines School Board